

JOB DESCRIPTION

Slo-Pitch Provincial Umpire-in-Chief

Major Objective/Purpose

- a. Supervise and work/collaborate with the SP Provincial Deputy Umpires-in-Chief and the Zone Umpires-in-Chief to improve and maintain the umpire program across Ontario.
- b. Chair all SP umpire committee meetings and delegate tasks where applicable
- c. Level 3 and 4 clinic portfolio
- d. Manage/review all Slo-Pitch financial reports/decisions along with the Softball Ontario Staff and Board Liasons. The PUIC can choose to delegate this portfolio to a provincial DUIC.

Qualifications

- a. Must be an active Slo-Pitch umpire, registered with Softball Ontario by April 30th of each year.
- b. The candidate should have been an active DUIC or ZUIC before being considered for this position.
- c. The umpire must have a minimum certification of SP Level 3 or higher.
- d. Must sign Softball Ontario's confidentiality, volunteer and Screening Declaration Form (SDF) agreements
- e. Must have a Vulnerable Sector Screening submitted to the Softball Ontario Office within the last five years or by April 30th of the coming year.
- f. Five years of experience is an asset

Responsibilities

- a. Act as liaison for the National Director of umpires regarding Slo-Pitch matters.
- b. Schedule, chair and establish agenda for each Slo-Pitch umpire committee/ZUIC meeting in conjunction with the Program Coordinators.
- c. Communicate with DUICs to ensure all tasks have been completed in a timely manner.
- d. Appoint instructors for the Level 3 umpire clinic.
- e. Assign a host to the Level 3 umpire clinic and establish a location along with committee members and Fastpitch committee.
- f. Assign a host/location in conjunction with the FP PUIC for Level IV and I/E clinics.
- g. Update all Level 3 clinic materials on a yearly basis and submit to the Program Coordinators by

February 1st of the current year. (Contact the Program Coordinators if you need these manuals/materials sent to you for updating.)

- h. Communicate with Program Coordinators regarding day to day operations of the SP umpire program.
- i. Select new DUICs with approval of the Board of Directors.
- j. Select new Slo-Pitch ZUICs with approval of the Board of Directors.
- k. Approve all zone staff and ensure the ZUICs have submitted their full list to the Program Coordinators by no later than January 1st of each year.
- l. Write monthly newsletter.
- m. Attend National Umpire-in-Chief meeting on behalf of SP program.
- n. Attend all Member Association meetings as requested.
- o. Appoint umpires to attend the Canadian Championships along with the SP DUICs.
- p. Provide Slo-Pitch rule interpretations as requested.
- q. Attend all in province Slo-Pitch Canadian Championships.
- r. Review/update umpire levels if necessary.
- s. Liaison with member association presidents, national body, Program Coordinators, DUICs and ZUICs.
- t. Approve and negotiate Letter of Understanding.
- u. Follow Softball Ontario's code of conduct and social media policy.
- v. Familiarize yourself with the policy manual and appendixes on a regular basis.
- w. Assist in developing a retention and recruitment plan for umpires in Ontario.
- x. Write annual PUIC report for fall meeting.
- y. Attend the Softball Ontario Finance meeting, if required.
- z. Review the Slo-Pitch umpire budget and letter of understanding in regards to finances.

Duration of the position

- a. PUIC position will come due on the same year as the DUIC (Tournaments) position.
- b. All PUIC terms will be two years in length with no maximum number of terms.